

**HENDERSON MIDDLE SCHOOL
2020-2021 BACK TO SCHOOL PLAN**

**Breakfast will be served daily between 7:20 a.m. and 7:50 a.m.
The first bell will ring at 7:50 a.m. and the tardy bell will ring at 7:55 a.m.**

***Please note: Students will not be allowed on campus until 7:15 a.m.**

****Please carefully read the “During Lunch” portion of this document so that we may properly accommodate your student for lunch.**

Safety Precautions

***A face covering must be worn at all times. Definition of face covering includes:**

- 1. A mask**
- 2. A buff or neck gaiter pulled up over the mouth and nose.**
- 3. Either #1 or #2 with a face shield.**

***Students may not wear a face shield alone.**

- Parents will be asked to perform a daily Covid-19 screening for their children (including checking temperature(s) before putting children on the bus or dropping them off at school.)
- Each classroom will have access to an alcohol-based hand sanitizer for entry and exit from the classroom.
- Additionally, hand sanitizer will be available throughout the campus, especially in the cafeteria, hallways, and in the office area.
- Teachers will spend time at the beginning of the school year teaching students how to wash properly as well as the appropriate use of hand sanitizer.
- Students will be instructed on methods to protect themselves and others from COVID-19 at school.
- All commonly touched surfaces will be wiped throughout the school day with an antiviral cleaner by custodial staff. Desktops should also be wiped during the day.
- A night crew has been established to thoroughly sanitize and disinfect the entire campus while students are gone
- Bathrooms will be continuously checked to ensure students and staff have constant access to soap, water, and paper towels. During transition times, a staff member will be assigned to monitor and maintain social distance guidelines.
- Students will be encouraged to bring water from home instead of using water fountains in the building.
- Students, staff, and visitors will wear a face mask/covering at all times unless they are eating.

Personal Protection Equipment (PPE)

- Each student will be provided a “buff” to wear during the school day. This PPE item needs to be pulled up over the mouth and nose at all times unless the student is eating.
- Parents will be responsible for cleaning this item and making certain students have it for school each day.
- All students will wear masks and/or buffs, and face shields during all transition periods and in classrooms. However, when students reach their lunch seating, they may remove their masks/face shields. Students may not wear a face shield alone.
- Teachers may wear face shields for socially distanced instruction; however, in small group face to face instruction (that is not socially distanced), teachers should add a mask.

When students arrive on campus in the morning:

- Buses transporting students will begin drop off between 7:25-7:40.
- Students will report to the cafeteria at 7:15 and be dismissed at 7:20 to their 1st period class, while wearing masks in transition.
- At 7:20, all of the students will report to their 1st period class unless they need to eat breakfast.
- For breakfast, students will sit socially distanced (individually and 6 feet apart) according to the marked places on the tables. Students will be urged to consume food in a timely manner and not spend extra time in the cafeteria.
- As soon as a student finishes eating, students will use PPE to return trays and transition to their first period class. If there are too many students in the cafeteria to socially distance, extra students will be sent to one of the two available overflow breakfast rooms after they purchase their breakfast.
- Parents will drop off their students in front of the middle school between 7:15-7:50. **No students will be allowed on campus until 7:15am.**

When students are in class:

- Hand sanitizer stations located near the entrance/exit. Students must use sanitizer upon entry and exit.
- Students will wear masks or buff alone or masks and face shields in the classroom.
- Classroom instruction will be designed for mastery of student learning outcomes based on the academic standards called the Texas Essential Knowledge and Skills (TEKS) for each content area.
- Seating charts will be made for all teacher classrooms.

During Transition:

- 4 minute transition for each of the grade levels. This will limit the number to 185-190 students in the hallways during this time.
- If a class overlaps, then the students wait outside. Stickers will be placed on the boardwalk for students to stand on while waiting for their class.
- Arrows and lines to guide students will be placed along the hallway.
- Students will wear face coverings during all transition periods.
- There are 3 hand sanitizer stations setup throughout the campus.

Bathroom:

- If students use the bathroom during transition, only 3 students will be allowed in at a time.
- Assigned staff will monitor students during transition periods to ensure social distancing.

During Lunch:

- **We will allow students to sit with student groups of 6-8 per table. That will be the table where the students will sit permanently. This will allow students to have some social interaction in their day. If one of the students in the group tests positive for coronavirus, the other students who sit with them at lunch will all have to quarantine for 10 days because they will be in contact without a mask for more than 15 minutes. However, if you prefer that your student eat alone and socially distanced, you will need to contact the office before the first day of school, so we can plan to accommodate your student.**
- We will keep track of what students are sitting at that table.
- We will leave a table in between each group of students.
- Hand sanitizer upon entry and exit into the cafeteria will be provided as well as in classrooms we are using for eating rooms.

Dismissal:

- Bus Riders
 - Students will stay in 8th period until called over the intercom.
 - The bus schedule and bus numbers for teachers' 8th period students will be sent out the first day of school.
- Car Riders
 - Car riders will exit with masks to the front of the building.

School Visitors:

- Henderson Middle School will be a closed campus.
- Student-teacher parent conferences will be conducted by Zoom, Google Meets, and/or telephone.
- Special Education, 504, and LPAC meetings will also be conducted by Zoom, Google Meets and/or telephone if at all possible.
- Other persons providing specific student services (such as assessment staff, DFPS investigators, etc.) will be required to wear masks and/or face shields when working with students. Students and adults will wear PPE for these meetings.
- Hand sanitizer will be available to all entering the office area.

****For Remote Learners: The learning platform that will be utilized by students for remote learning is Google Classroom. Remote Google Classroom codes will be published before the first day of school on social media and web pages. Student schedules will be available on Tuesday, August 11, 2020 on the parent portal. Students will use their schedules and find the appropriate remote classroom codes to log in to each of their classes. Directions on how to begin will be in google classroom.***